

GREENE COUNTY COMMUNITY FUND  
2025 DOCUMENTS REQUIRED FOR SUBMISSION OF GRANT APPLICATION

An agency desiring to be affiliated with the Greene County Community Fund and receiving funding from the proceeds of the Annual Fund Drive shall make its application in writing and shall submit the following: This Application process is for funding during the 2025 Budget Year.

1. A statement by the head of the agency that the governing board is familiar with the guideline, proof that the governing board has voted to apply for funding and that the governing board agrees to cooperate with other agencies in furthering the purposes of the organization.
2. A statement of the history, purpose and work of such applying agency, which directly meets or addresses a human need (not to be construed with a human want or desire) in Greene County. Please list the various services offered through your organization.
3. List of the names of current board members as well as local officers, directors, and staff.
4. A copy of IRS tax exemption letter showing 501(C)3 status. Agency must be a non-profit organization.
5. A copy of the last two years audits financial statements and/or previous two years income tax form filings (2022 & 2023).
6. A **detailed** copy of the proposed budget for 2024.
7. Proof that the agency has served Greene County residents for at least a year.
8. Provide a detailed list of all current 2022/2023 funding sources.
  - a. Detailed description of all current sources of funding and amounts received from those sources in 2022/2023.
  - b. List of all fundraising events and amounts earned from those events in 2022/ 2023.
9. Provide a detailed list of all purposed 2024/2025 fundraisers planned or scheduled. Please include projected date/profit for each event.
10. Complete the 2025 Grant application in full (making sure to provide a brief description of how GCCF funds would be used in 2025 within page 3) **We ask that any additional attachments have the last 4 digits of your IRS tax number listed in the top right corner of each page.**

**Return application packet to the Greene County Community Fund**

**Deadline for applying is April 1, 2024 at 4:30 p.m.**

**Application packets can be mailed to:**

**Or hand delivered to:**

Greene County Community Fund  
Attn: Lauria Baker  
P.O. Box 252, Paragould, AR. 72451  
Postmarked no later than 3/2/2020

Greene County Community Fund office  
401 S. 3<sup>rd</sup> street, Paragould, AR 72450  
(located in the Young Attorney Law Office)  
Monday – Thursday 9am-4:30pm

Application packet consist of One (1) copy of all documents listed in points 1-10.

And Sixteen (16) copies of the original “2025 Grant application” only (point #10)

DO NOT COPY “ADDITIONAL DOCUMENTS REQUESTED FOR SUBMISSION” POINT #1-9).

For assistance or questions, please call the Greene County Community Fund at (870)239-8435 or email the Executive Director at [gccfund@outlook.com](mailto:gccfund@outlook.com)

**Note: The Greene County Community Fund does not discriminate on the basis of an applicant’s race, color, religion, national origin, sex, political beliefs, age, disability or marital status.**